

TOWN OF SUGAR CAMP  
TOWN BOARD MEETING MINUTES  
May 20, 2024

**ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION**

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 6:30 P.M.*
  - i. *Present: Scott Holewinski*
    - a. *Chris Rhode*
    - b. *Lauren Sowinski*
    - c. *Paul Sowinski*
    - d. *Lisa Bauknecht*
- *There were 4 visitors*

2. Approval of the Agenda

- **Motion:** 1. *Chris R.* 2. *Paul S.* ...to approve the agenda as posted. 3 ayes. Carried.

3. Approval of the minutes from the regular monthly meeting on April 16, 2024

- **Motion:** 1. *Chris R.* 2. *Paul S.* ... to approve the minutes from the regular monthly meeting. 3 ayes. Carried.

4. Approval of the minutes from the three special meetings held on May 1, 2024, May 7, 2024, and May 16, 2024

- **Motion:** 1. *Paul S.* 2. *Chris R.* ... to approve the minutes from the three special meetings. 3 ayes. Carried.

5. Treasurer's Report

- **Motion:** 1. *Paul S.* 2. *Chris R.* ... to approve the Treasurer's Report with an ending balance of \$400,147.76. 3 ayes. Carried.

6. Approval of vouchers

- **Motion:** 1. *Chris R.* 2. *Paul S.* ... to approve the vouchers of \$147,653.45. 3 ayes. Carried.

7. Public comments

- None

8. Correspondences:

- A. Update on agricultural grant request
  - i. *Scott H. gave update*
- B. *Scott informed the Board that there will be a public involvement meeting at the Sugar Camp Town Hall on June 10, 2024 regarding the bridge on County D*

9. Approve operator license

- *Jolene Petrie*
- **Motion:** 1. *Paul S.* 2. *Chris R.* ... to approve the operator license. 3 ayes. Carried.

10. 2 lot land division – Parcel SU 492-19 off Breezy Pine Rd
  - **Motion:** 1. Scott H. 2. Paul S. ... to approve the land division with no concerns or objections. 3 ayes. Carried.
  
11. County Excess Right of Way on Dam Lake Rd to convey part to the adjoining land owner and part to the Town of Sugar Camp
  - **Motion:** 1. Paul S. 2. Chris R. ... to accept the excess right of way with no concerns or objections. 3 ayes. Carried.
  
12. Approve road specifications for Hideaway Dr and advertise for bids – Note: Has to be advertised as a LRIP project
  - The Board reviewed the specifications provided by Scott H.
  - **Motion:** 1. Chris R. 2. Paul S. ... to approve the road specifications and advertise for bids. 3 ayes. Carried.
  
13. 2024 crack-sealing and flex-patch projects and award of contract
  - Pitlik and Wick submitted a proposal for pricing.
  - **Motion:** 1. Paul S. 2. Chris R. ... to approve the contract, not to exceed \$25,000 for all projects, and supply a list of roads to Pitlik and Wick. 3 ayes. Carried.
  
14. Adjourn Board of Review
  - **Motion:** 1. Scott H. 2. Paul S. ... to adjourn the Board of Review to August due to an incomplete assessment roll. 3 ayes. Carried.
  
15. Set the date and time for Board of Review – August 20, 2024 from 6:00 P.M. to 8:00 P.M.
16. Set the date and time for Virtual Open Book – August 13, 2024 from 1:00 P.M. to 3:00 P.M.
  
17. Road work/Town Hall report
  - **Motion:** 1. Paul S. 2. Chris R. ... to accept the reports as presented. 3 ayes. Carried.
  
18. Set the date for the next board meeting June 17, 2024 at 7:30 P.M.
19. Adjourn meeting at 7:45 P.M.
20. Future Agenda Items
  - A. Veteran’s Park Signage
  - Coordinated Comprehensive Plan
  - B. Update the 5-year road plan

Lauren Sowinski

Sugar Camp Town Clerk

Notice is hereby given that pursuant to the Americans with Disabilities Act, reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Lauren Sowinski at 715-272-1525 with specific information on your request allowing adequate time to respond to your request.